

**ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES
ADOPT-A-HIGHWAY PROGRAM
AGREEMENT**

WHEREAS, the Alaska Department of Transportation and Public Facilities and the _____ recognize the need and desirability of litter-free highways; and

WHEREAS, the _____ is aware of the hazardous nature of the work which is to be performed and agrees to conduct its litter control activities in accordance with the Department's guidelines for the program as set forth in Attachment A.

NOW THEREFORE, the Alaska Department of Transportation and Public Facilities recognizes _____ as the adopting organization for:

Highway _____

CDS Log Mile _____ To CDS Log Mile _____
(DOT will provide this)

Mile Post _____ To Mile Post _____

Description _____

FURTHERMORE, _____ accepts the responsibility of picking up litter on this (minimum of one mile) section of highway at least three times annually and agrees to promote a litter-free environment in the community for at least a two year period beginning _____ and ending _____.

Adopting Organization Name (as it should appear on sign)

Organization Authorized Signature

Contact/Safety Representative

Director, Maintenance and Operations

Mailing Address

City State Zip Code

Phone Number

ATTACHMENT A

ALASKA DEPARTMENT OF TRANSPORTATION & PUBLIC FACILITIES (DOT&PF) GUIDELINES FOR CONDUCTING ADOPT-A-HIGHWAY PROGRAM

_____, an organization/group of individuals requesting to adopt a section of highway for litter control or other services agrees to comply with the following guidelines governing the Adopt-A-Highway Program:

All litter pickup activities will be restricted to the areas of the right of way outside the pavement and shoulder areas.

Litter pickup will be accomplished in the median area of multi-lane or freeway type roadways, only with the approval of the Regional Director of Maintenance.

No person under the age of 11 years will be permitted to pick up litter within the highway right of way. All persons between the ages of 11 and 18 must be accompanied by at least one adult per 5 persons under age 18.

Each organization shall designate a Contact/Safety Representative who will arrange to meet with a department representative prior to the first scheduled litter pickup and at least annually thereafter. That representative will be responsible for safety meetings, and for obtaining and returning vests and signs.

A safety meeting will be conducted immediately prior to each scheduled litter pickup. The department will assist the adopting organization in planning the meeting. In this meeting, the workers should be apprised of the hazardous nature of the work which they will be performing.

No litter pickup will be performed unless the adopting organization has displayed the appropriate advance warning signs. (DOT&PF will furnish the appropriate signs.)

All persons engaged in litter pickup on the right of way will wear an appropriate safety vest. (DOT&PF will furnish the appropriate safety vest.)

The group shall obtain required signs, vests and bags from the department during regular business hours. The group's representative, prior to a cleanup, should call the department to schedule a time to pickup and return the signs. (Only a limited number are available).

Vests and unused bags furnished by the department shall be returned to the department after the last cleanup of the season.

The adopting organization will dispose of all litter bags as appropriate.

The adopting organization will provide all plants, seed, fertilizer, etc. needed to perform any special projects that would be included in the scope of other eligible activities (planting, landscaping).

The adopting organization will support activities which will influence and encourage the public to improve roadside appearance.

The adopting organization will promote the activities of the organization through media attention.

It is further understood by _____ that the Alaska Department of Transportation and Public Facilities will:

Erect identification sign on each end of the adopted highway section to recognize the adopting organization's activities and efforts.

Furnish a set of appropriate advance warning signs (to be set up and maintained in place during litter pickup activities by the adopting organization).

Furnish appropriate safety vests for all persons involved in litter pickup for the adopting organization.

Furnish all litter bags needed by the adopting organization.

Collect and dispose of all litter which is picked up and bagged by the adopting organization, if they are unable to do so themselves.

Assist the adopting organization with litter pickup, promotional and media activities, to the extent practical. A two-week notice should be given to the department.

Meet with Contact/Safety Representatives prior to first scheduled pickup and at least one time annually thereafter to provide safety information, literature, a safety video, and answer any questions.

If at the end of a nine-month period it is determined that the adopting organization has not conducted a cleanup activity, the department will cancel their agreement and remove the signs.