

**State of Alaska**  
**DEPARTMENT OF TRANSPORTATION & PUBLIC FACILITIES**  
Finance Office, 2301 Peger Rd, Fairbanks, AK 99709  
Fax: (907) 451-2368

## AUTO-PAY (CREDIT CARD) AUTHORIZATION FORM FOR TIEDOWNS

If you would like to sign up for auto-pay credit card service, please fill out and return this form to the above address. Benefits of the auto-pay program include:

- Automatic payment every 3, 6 or 12 months, at your option
- No interest or late fees due to prompt payment.
- If the credit card is inoperable, we will contact you to ensure on-time payment.

For questions, call:  
Brittany Staker (907) 451-5247

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Name as it appears on the credit card: \_\_\_\_\_  
*(Please print.)*

Check One:       **Visa**       **Mastercard**

Credit Card No.:      \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Exp. Date:      \_\_\_\_\_ / \_\_\_\_\_      Telephone Number: \_\_\_\_\_

Billing Statement Address: \_\_\_\_\_

Check One. Process payments:       **Quarterly**       **Semi-annually**       **Annually**

I hereby authorize DOT&PF Finance Office to charge my credit card listed above for tiedown fees until the credit card expires or is invalidated, or until I notify DOT&PF Finance Office (or the Fairbanks Office of Aviation Leasing) to cancel this authorization in writing at least ten days prior to the next billing. This authorization does not relieve the permittee of responsibility for timely payment if DOT&PF is unable to secure payment as outlined above.

Signature of cardholder: \_\_\_\_\_ Today's date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Airport: \_\_\_\_\_ Tiedown Space No(s): \_\_\_\_\_

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Finance Office Use Only:      Date added to list: \_\_\_\_\_      Initials: \_\_\_\_\_